

Composer Assistance Program Application Form



Complete all three pages of this form and submit to
CAP@amc.net
DEADLINES: SEPTEMBER 15 AND MARCH 1

Mr. / Ms.
Name

Street address

City ST Zip

Tel Fax

E-mail

Date of birth SSN

Title of work

Type of work (genre)

Duration

Instrumentation

Date of performance

Performer(s)

Performance venue

City ST Country

Is this work a commission? Yes No

Commissioning party:

Publisher

I am a member of:
 ASCAP BMI SESAC None
 I am a member in good standing of the American Music Center (**this box must be checked**).

PROJECT BUDGET

Include income and expenses related only to the activities of your request.

I am applying for funds for (check all that apply):

- Copying of score and parts, including extraction and reproduction
- Purchase of **computer** hardware, software and/or office supplies to facilitate copying or the production of other performance materials
- Hiring a copyist to copy parts
- Hiring an engineer to prepare electronic material
- Studio time to prepare electronic material for a subsequent live performance
- Permission to use copyright material (texts, portions of existing works, etc.) for a composition
- Travel to premiere performance
- Preparation expenses for unscored, jazz & improvised works
- Other (please describe) _____

The event associated with the above expenses is:

- A live premiere performance or public reading of an original composition by a professional-quality ensemble
- A live performance of a major revision or arrangement of an existing work

Checklist to ensure your application is complete:

Application – all documents to be submitted electronically to CAP@amc.net

- Completed application form including project budget page and project narrative (max. 1 page)
- Professional resume or bio (max. 1 page)
- List of performances from the past 3-5 years (max. 2 pages)
- Written confirmation from the performing organization of the exact performance date
- A brief description or history of the performing organization (max. 1 page)
- A copy of the commissioning agreement (if applicable).
- A copy of the agreement with the owner of copyrighted material (if applicable)
- Copies of all available invoices or estimates

Supporting / musical materials for the piece for which support is requested to be mailed to AMC

- Send a), b), c), or d).** a) A score for instrumental and vocal works; b) a score and CD for works combining instrumental and/or vocal with electronic components; c) for solely electronic works, a CD recording of the proposed material; or d) for improvisational works, charts and/or a narrative description

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Revised 6/2009

Expenses

Item	Rate	Subtotal
Copying		
Reproduction		
Editing/proofreading		
Office supplies		
Hardware purchase		
Software purchase		
Recording fees for electronic material		
Engineer fees		
Studio time		
Copyright obtainment fees		
Travel to premiere performance		
Preparation expenses – unscored, jazz & improvised works		
Other _____		
Other _____		
Total Project Expenses		\$

Income

Item	Source	Subtotal
Rental fees		
Small performance royalties (ASCAP/BMI)		
Grand performance royalties		
Copying fees		
Grants (please list each grant)		
Other _____		
Total Project Income		\$

Amount requested from the American Music Center CAP Program → \$ _____

If additional budget explanation is necessary, please attach a separate sheet.

Commission fee received \$ _____

I certify that the application and supporting materials are complete and accurate, that the materials submitted comply with the submission guidelines, that the score submitted is my original work and that I have the full right and authority to submit this application. I understand that incomplete or ineligible applications will not be accepted and that it is my responsibility to ensure that all required materials are received at the American Music Center or postmarked by the application deadline.

Name: _____

Date: _____

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Please note: AMC's offices address is changing. Please check back for new address.

Send to CAP@amc.net

Jennifer Clarke, Manager of Grant Making Programs, RE: CAP Application

American Music Center

322 8th Avenue, Suite 1401 New York, NY 10001

Revised 6/2009

Please describe the project, the nature of the funding request, and the importance of the project to your career. Please keep to the one page limit.